

Call for Experts

The Capacity Building Project within the South Baltic Programme is looking for independent experts from Denmark, Germany, Lithuania, Poland, Sweden, and other EU countries to engage in a pool of experts to support the potential beneficiaries for the Capacity Building Project.

1. Background

The South Baltic Cross-border Co-operation Programme 2007-2013 financially supports cross-border co-operation projects. It covers partially the territories of five South Baltic countries: Denmark, Germany, Lithuania, Poland and Sweden.

The Capacity building project is part of the South Baltic programme (SBP) and aims to strengthen the capacity of the target group to prepare and later implement good projects within the Programme. The project aims at bringing newcomers to the SBP, particularly local authorities and NGOs, who constitute the main target group of the Project.

2. General tasks for Experts

The pool of experts will be created as an instrument for achieving the goal of the project. An expert could be hired to

- Give lectures at workshops organized by the project
- Guide/support through the “rent-an-expert” facility.
- Assist in writing project proposals through the “rent-an-expert” facility.

3. Requirements regarding the profiles of the Experts

The Capacity Building Project is looking for independent experienced professionals (consultants, practitioners, academic researchers, auditors, advisors etc.) who will form the pool of experts. It is important that all experts must fulfill the following requirements:

- have a profound knowledge and experience in **cross-border and transnational cooperation** programmes in **the field of regional development policies**,
- demonstrate an understanding of cross-border and transnational project management and budgetary issues, as they will also be responsible for reviewing the financial plan, the **budget and the management structure** of the potential projects to be supported by the programme,
- have experience on one or more of the specific priority axis' for the programme,
- have a sound knowledge (possibly practical experience) of **developing or implementing projects** under national EU Structural Funds programmes (preferably focused on regional development),

- be acquainted with the **basic programme documents** (Cross-border Co-operation South Baltic Programme 2007-2013, Programme Manual, Practical Guide for Filling in the Application Form, Application Form) which can be found on <http://www.southbaltic.eu>,
- demonstrate very good oral/written communication skills especially regarding text drafting (in English).

4. Deadline for the Second Call for Experts

The deadline for the Second Call for Experts is July 15th 2010, 17.00 CET.

5. Selection Procedure of the Experts

Experts who fulfill the above-described requirements and are willing to be part of the pool of experts for the Capacity Building project should submit their applications on-line according to the instructions presented at the www.SBPcapacity.org (Menu For Experts/Application Form) and print, sign and send the application to the following address:

SBP Capacity Building Project,
UG POMCERT-Pomorski Park Naukowo-Technologiczny,
Al. Zwycięstwa 96/98,
PL 81-451 Gdynia,

6. Terms of contracting

The successful experts approved by the Capacity Building Project will be notified within a month from the deadline of the call for experts.

The Capacity Building Project will invite the experts to submit bids in line with the profile of the project needs. The selected experts will be contracted by the relevant project partner in Denmark, Germany, Lithuania, Poland or Sweden. (the templates of the contracts for physical and legal persons are attached to this announcement).

The experts will submit an invoice and delivery report after a successful implementation of the assignment as stated in the contract. The payment might take up to 30 days from receiving the invoice by contracting party.

Additional information can be found at our website www.SBPcapacity.org. You are also welcome to contact us via e-mail, rentanexpert@SBPcapacity.org if you have any further questions or if you are in need of any specific information!