

Draft Resolution No. 2 of the General Meeting of the Coalition Clean Baltic,
dated 5 June 2020, regarding the reorganization of the Working Groups and
the Working Groups Leaders working practices

§ 1

Acting on the basis of the Article 28 of *the Constitution of Coalition Clean Baltic*, the General Meeting of the Coalition Clean Baltic hereby decides on reorganization of the Working Groups and the Working Groups Leaders working practices.

§ 2

Working Groups provisions:

- A. Each Working Area is supported by a dedicated Working Group, whose work is managed by the Working Group Leader.
- B. Working Groups are open to all interested members of the Coalition Clean Baltic Member Organizations and Observers. Working Groups Leaders can invite other participants to contribute according to their expertise.
- C. each Member Organization or/and Observer should be active in at least one Working Group,
- D. a Working Group should include at least three Member Organizations or/and Observers,
- E. Member Organizations and Observers report their willingness to join or resign from participation in the Working Group to the Working Group Leader, responsible for regularly updating the list of participants in the particular Working Group and making the list available to all Member Organizations and Observers.

§ 3

General provisions on the Working Groups Leaders:

- A. the Working Groups Leaders will be appointed by the Board, on the basis of criteria elaborated by the Board,
- B. the Working Groups Leaders will be updated on processes and meetings, be entitled to provide and share information on the Coalition Clean Baltic webpage and will be automatically included in the Coalition Clean Baltic List of Experts,
- C. a granted minimum funding from the Association's budget should be secured for Working Groups to allocate themselves to cover costs of, for instance, travels and meetings, for operational activities and maintaining activity,
- D. the Working Groups will give proposals for concrete projects financed by the Coalition Clean Baltic or for which the Secretariat should raise external funds; no project neither directly connected with the Working Group activity (and via it with the particular Working Area) nor contributing to Working Areas will be financed by the Coalition Clean Baltic; decision about financing/support of the proposed project will be taken by the Board,

- E. salaries for the Working Groups Leaders shall be adjusted to different countries in accordance with official key developed by the Board,
- F. Working Groups Leaders will jointly with the Secretariat seek for additional funding for Working Areas' projects.

§ 4

Tasks of the Working Groups Leaders:

- A. overall coordination of the Working Group,
- B. organization of Working Group meetings, which can be arranged remotely and should be held also between the General Meetings,
- C. giving ideas for projects/concrete activities, to be included in the Coalition Clean Baltic's budget and engaging all interested MOs/Observers involved in the Working Group,
- D. Working Groups Leaders have to be involved in preparation of the CCB's Plan of Actions,
- E. preparing annual work plans, including annual goals, planned activities, events, results and outcomes – approved by the Board,
- F. developing a Working Group report, presented annually to the Board (the report should include results of the Working Group activities, a description of main outputs, its plans, conducted projects, etc.) and be responsible for its presentation to the General Meeting (report send in advance, short presentation at the meeting, followed by open discussion at the General Meeting forum),
- G. obligatory reporting the results of work to the Board, twice a year,
- H. networking and communication between members of the Working Group,
- I. interconnection between other Working Groups Leaders (cross-cutting matters),
- J. assistance in the Annual Conference planning and organization.

§ 5

The Resolution shall enter into force on the date of its adoption, repealing the paragraph 4 of the *Resolution No. 2 of the Extraordinary General Meeting of the Coalition Clean Baltic, held in Tallinn, dated May 19, 2013 regarding the reorganization of the Working Groups and Lead Parties working practice.*